

## FAQ for New Graduate Nurses at Providence Alaska Medical Center

New graduate nurses enter employment at Providence Alaska Medical Center (PAMC) through internships and only qualify for positions titled "RN Intern".

### What are the requirements for nursing internship programs?

- Candidates must hold a Registered Nurse degree from an approved/accredited school of nursing and have graduated within the last eighteen (18) months prior to the start of the internship program.
- Candidates must have passed the NCLEX and be in possession of a current Registered Nurse (RN) license in the state of Alaska prior to the start of employment.
- Applications can be taken after graduation while awaiting the NCLEX.
- New interns are required to commit to remain with Providence Health & Services for a minimum of two years post internship completion.

### How often do RN internships open?

Internship programs generally occur 2-4 times per year, depending on the unit and the length of the program.

### How do I apply for internships?

1. Go to [www.providence.org/careers](http://www.providence.org/careers) to create an on-line profile. Attach a resume or build a work history in the system.
2. Set key words to "**RN Intern**" to have the system send an email notification when internships have opened and are posted for candidates to apply.
3. Once an open position is identified, you may apply by simply attaching your profile to the position in the job center.

Each requisition for an RN intern remains open for a minimum of seven (7) days. Checking in the job site on-line once a week will ensure internship openings are not missed.

**Note:** Due to the strong volume of candidates, we recommend early application. We also encourage new graduates to apply to numerous specialty internships, this will allow for a better chance of acceptance.

### **How will I know if my application has been received?**

A confirmation email will be sent to your email address, once the application has been reviewed by Human Resources.

### **What is the interview process like?**

- Human Resources will prescreen your application to ensure that your profile meets all of the requirements.
- Selected applicants will be contacted and additional screening questions may be administered before your profile is forwarded to the hiring manager.
- Each unit has different interviewing regiments and techniques. You will be notified of these at the time an interview is scheduled.