ICD10 TRAINING

PROVIDER TRAINING: Information you need to know

Compliance go-live is October 1st, 2015

Provider Training on The Commons

- Will be used for the following providers:
  - PHS employed, PHS Affiliated, Independent
  - The Commons (www.commonslearning.com).
  - Community Connect accesses content on Healthstream and the Community Connect Sharepoint site.

- Content will be found on the ICD10 page

Here Providers will:
  - See a communications portal
  - Access elearnings
  - Find Featured content
  - See links to additional resources

Commons Accounts

- Provider accounts in The Commons have been updated to use your EPIC Login Name
  - If you are a provider who has accessed The Commons in the past, your previous username (usually an email address) has been changed to match your EPIC login.
  - You may need to include the first letter of your Epic login name.

- Passwords in The Commons have been reset in January so that you may specify your own.
  - No one has access to your EPIC password, therefore your Commons password will not match. Instead, you will need to use the default password TheCommons1 when you next login, at which point you will be asked to change it to a password of your
own choosing. Passwords are case-sensitive, so be sure to enter it as shown.

- If the default is not working, access The Commons home page, click ‘Forgot Your Password’ and check your email account for a verification link to reset it.
- If you accessed The Commons for the EPIC upgrade materials, you changed your password then & no action is needed.

**Please test your access to The Commons.**

- Login to The Commons using your EPIC Login name and default password: **TheCommons1** in order to confirm that you have access. You may need to leave the first letter off your Epic login name. If your access does not work, please call the regional IS service desk.
- If you do not have access, please use the Request An Account link: ([https://www.commonslearning.com/eco_account_request.php](https://www.commonslearning.com/eco_account_request.php)) to submit the necessary information, and one will be created for you. You also may request an account from The Commons home page.

If you have any ICD10 related questions, please contact your local Physician Champion. We also encourage you to visit your regional ICD10 intranet site for additional information.