

Providence Alaska Medical Center

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907-212-6013/6014 (PHONE)
907-212-4838 (FAX)
907-212-3088 (SCHEDULING)

PHYSICIAN OFFICE PRE-OP CHECKLIST

THIS CHECKLIST IS PROVIDED TO ENSURE ALL PERTINENT INFORMATION IS OBTAINED FOR THE PATIENT'S SURGERY.

PATIENT: _____ **DATE OF SURGERY:** _____

- Schedule case and pre-op clinic appointment with OR Scheduling at 212-3088
- Instruct patient to arrive for pre-op clinic appointment 15 minutes prior to complete registration
- Place procedure orders with any needed tests in EPIC
- Fax or send any signed consents or outside tests with patient to pre-op clinic appointment
- HISTORY & PHYSICAL – Within 30 days available in EPIC by 5 pm day prior to surgery
- Labs-Provide any previous labs and order labs required for surgery
- EKG-Done within 6 months of surgery date
- Chest X-Ray-Done within 3 months of surgery date
- Copies of above documents given to patient
- Patient instructed regarding surgery:

1. Pre-op Appointment Date and Time: (15 minutes early for registration):

2. Surgery Date and Time: _____